

VOLUNTEERING OPPORTUNITY WITH EASTLEIGH BOROUGH AND ROMSEY MENCAP

WEBSITE EDITOR

About the opportunity

Do you have amazing IT skills and a good understanding of what makes an attractive and informative website?

Our website has increasingly become an important source of information about our work. So we are looking for someone who would love to help us keep it up to date, fresh and interesting. You would liaise mainly with our Development Officer and Chair, and we would probably only need a couple of hours of your time each month, mainly when our monthly newsletter is issued.

About Eastleigh Borough & Romsey MENCAP

Eastleigh Borough and Romsey MENCAP runs a number of activities and projects in the region aimed at supporting people with learning disabilities who live with their families, in supported housing or independently. Full details are available on our website www.ebrmencap.org.uk. We also have 3 to 4 social events for our members and their carers throughout the year. The Society is run by volunteers and employs 6 staff.

What are we looking for?

We are looking for someone with experience of editing websites (and therefore good IT skills), who can carry out the tasks from home, but who would also be prepared to occasionally attend our committee meetings which are held generally on a Wednesday evening every 6 weeks or so in the Eastleigh area. An interest in supporting people with learning disabilities is desirable, but not essential.

Practical Considerations

This is a home based opportunity, but we would cover any travelling expenses incurred when attending meetings, or any reasonable costs of telephone calls incurred whilst carrying out the website editing role.

For an informal chat about the role please contact Elaine Fish on 07762 931158 or via email - chair.ebrmencap@hotmail.co.uk